

# Public Document Pack



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## **APPOINTMENTS PANEL**

**Date:** Tuesday 10 July 2012

**Time:** 9.30 am

**Venue:** COUNCIL HOUSE, PLYMOUTH (next to the Civic Centre)

**Members:**

Councillors Bowyer, Evans, Fry, Lowry, Mrs Pengelly, Peter Smith and Williams.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and officers are requested to sign the attendance list at the meeting.

Please note that unless the chair of the meeting agrees, mobile phones should be switched off and speech, video and photographic equipment should not be used in meetings.

**Bob Coomber**

Interim Chief Executive

# **APPOINTMENTS PANEL**

## **AGENDA**

### **PART I – PUBLIC MEETING**

#### **1. APPOINTMENT OF CHAIR AND VICE CHAIR**

The panel will appoint a Chair and Vice-Chair for this meeting.

#### **2. APOLOGIES**

To receive apologies for non-attendance submitted by Panel Members.

#### **3. DECLARATIONS OF INTEREST**

Members will be asked to make any declarations of interest in respect of items on the Agenda.

#### **4. CHAIR'S URGENT BUSINESS**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

#### **5. MINUTES**

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The panel will be asked to confirm the minutes of the meetings held on 29 March 2012.

#### **6. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

### **PART II (PRIVATE MEETING)**

## **AGENDA**

#### **MEMBERS OF THE PUBLIC TO NOTE**

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

**7. APPOINTMENT OF THE CHIEF EXECUTIVE (EI)**

Members will be asked to appoint a Chief Executive.

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## **Appointments Panel**

**Thursday 29 March 2012**

### **PRESENT:**

Councillor Mrs Pengelly, in the Chair.  
Councillor Fry, Vice-Chair.  
Councillors Bowyer, Evans, Lowry, Monahan and Peter Smith.

Also in attendance: Barry Keel, Chief Executive, Mark Grimley, Assistant Director for Human Resources and Organisational Development and Gemma Pearce, Team Leader (Democratic Support).

The meeting started at 12.30 pm and finished at 2.52 pm.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

### 33. **APPOINTMENT OF CHAIR AND VICE CHAIR**

Agreed that Councillor Mrs Pengelly is appointed Chair and Councillor Fry is appointed Vice-Chair for this particular meeting.

### 34. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by members in accordance with the code of conduct.

### 35. **MINUTES**

Agreed that the minutes of the meetings held on 23 and 26 January 2012 are confirmed as a correct record.

### 36. **CHAIR'S URGENT BUSINESS**

There were no items of Chair's urgent business.

### 37. **EXEMPT BUSINESS**

Agreed that under Section 100A(4) of the Local Government Act 1972 the press and public are excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

38. **APPROVAL OF THE ROLE PROFILE FOR CHIEF EXECUTIVE**

Members considered a draft role profile for the role of Chief Executive and provided the Assistant Director for Human Resources and Organisational Development with feedback on its content.

Agreed that, subject to inclusion of members' comments, the role profile is approved.

39. **APPROVAL OF THE ROLE PROFILE FOR ASSISTANT DIRECTOR FOR CHILDREN'S SOCIAL CARE**

Members considered a draft role profile for the role of Assistant Director of Children's Social Care and provided the Assistant Director for Human Resources and Organisational Development with feedback on its content.

Agreed that, subject to inclusion of members' comments, the role profile for the Assistant Director for Children's Social Care is approved.

40. **APPOINTMENT OF CONSULTANTS FOR THE ROLE OF CHIEF EXECUTIVE**

Members received two presentations from Consultants which had been shortlisted following a tender process for the award of contract to a recruitment consultancy in respect of the role of Chief Executive.

Agreed to appoint GatenbySanderson as the recruitment consultant for the role of Chief Executive.

41. **APPOINTMENT OF CONSULTANTS FOR THE ROLES OF ASSISTANT DIRECTOR FOR EDUCATION AND ASSISTANT DIRECTOR FOR CHILDREN'S SOCIAL CARE**

Members received two presentations from Consultants which had been shortlisted following a tender process for the award of contract to a recruitment consultancy in respect of the roles of Assistant Director for Education and Assistant Director for Children's Social Care.

Agreed to appoint GatenbySanderson as the recruitment consultant for the role of Assistant Director for Education and Assistant Director for Children's Social Care.